

## Arlington Center for the Arts Artist Co-Working Space Rental Information

Arlington Center for the Arts is pleased to announce that applications are being accepted for a new Artist Co-Working Space. We look forward to welcoming resident artists who create unique, dynamic work and who contribute to the energy and vibrancy of our community.



Annual leases will apply to four semi-private spaces, and rent will be due monthly in advance.

### To Apply

The application is available at [www.acarts.org](http://www.acarts.org). Applications will be reviewed on a rolling basis as they are received. Selected artists will be invited for interviews and tours of the space. Spaces are available for occupancy beginning April 1, 2020.

### Decision Criteria:

- Quality of the artwork in both content and technique
- Application of artistic practice within ACA space (safe materials/limited spaces and so on – for example, our space cannot accommodate large scale sculptures)
- Benefit to the ACA Community: preference will be given to artists who are or would like to be active members of ACA
- Enthusiasm about working with others in a community space
- Two references will be requested

### Artist Co-Working Space Rental includes:

- 24/7 access
- Private lockers for personal materials and artwork
- Access to shared sink in common area
- Use of tables and furniture in Co-Working Space
- WiFi and utilities
- Vibrant and collaborative work atmosphere
- Opportunities to show and sell artwork

Artist Co-Working Space Rental Does NOT include:

- ACA membership
- Gallery entry fees
- Classroom Access
- Any storage of artwork or materials outside the tenant's defined space

Description:

ACA currently has one co-working studio with rental space for up to four artists. Each of the four spaces measures approximately **7.5' x 7.5' (56 ¼ square feet)** and rents for **\$250/month**. The studio features exposed brick, a high ceiling with wooden beams, a skylight, and windows on two walls (one exterior and one interior).

Artist Co-Working Space: How it Works

This semi-private studio space presents a wonderful environment for up to four artists to work alongside and inspire one another. Resident artists must be considerate of those around them in order to maintain a good atmosphere for all who share the space. Workspace rules follow for reference:

**General Courtesies**

- When setting up and working, artists must always use their defined space.
- Silence is always the default. Ask each person in the room before turning on music. You are welcome to use headphones so as not to disturb others.
- Cell phone use is not permitted in the studio if others are present. All members must go into the hallways to have conversations, and be sensitive about volume.
- Due to the size of our co-working Space, guests are not permitted.

**Work Space & Storage Space**

- All common workspaces must be used for the prescribed activities and not be disruptive to the work of the other artists.
- Each artist will be issued up to two lockers to store work, materials, and equipment. No other storage is available, and anything left outside the artist's defined space will be disposed.
- Valuables should not be left out in the co-working space when the artist is not present. All valuables should be locked away in the assigned lockers for safety. ACA is not responsible for lost items.

**Cleaning Up**

- The cleanliness and order of the studio depend on the generosity and fair-mindedness of those who use it.
- Clean every area that you touched very thoroughly. The tidiness of the studio depends on each member's close attention to this matter.
- A broom and mop are available; please alert ACA staff if you need cleaning supplies.

Tenancy Conditions

Co-working spaces will be leased for a period of 12 months with the opportunity to renew up to five consecutive years. After five years, studio applications will be open to the public and a new tenant may be accepted in order to ensure community access.

Arlington Center for the Arts shall be permitted to terminate the lease agreement at any time we deem that an artist is causing disruption to the studio or any others using the studio, or if the artist fails to follow the conditions of their lease.

Studios are available for personal use. Subletting or teaching is NOT permitted.

ACA is itself a tenant in this town-owned building, and occasionally, we experience facility issues that are beyond our control. We will do our best to communicate about issues as they arise.

All artists are eligible regardless of race, ethnicity, gender identity and expression, belief, national origin, sexual orientation or physical abilities. Artists and curators from the greater Boston area are encouraged to apply. All applicants must be age 21 and up.